



Invite you to attend our Product Information Show

Visit the show to view a wide array of

New and Exciting Office Products & Furniture for 2014-2015.

“Featuring”

****Continuing Education Seminars & Product Information Sessions***

Buffet Lunch / Free Samples / Door Prizes!!!

Location: Liberty Hall – 800 Eisenhower Dr. – Kimberly, WI 54136

When: Tuesday, October 14, 2014, 9:00 am – 3:00 pm

***Please RSVP by Wednesday, October 1, 2014**

Fax: 888-296-8220 / Email: melanie@os2u.com

Lunch Sponsored by S.P. Richards Company - 11:30 a.m. to 1:30 p.m.

Company Name: _____ Attendee Name: _____

Phone #: _____ Email Address: _____

_____ Will Attend Lunch _____ Unable to Attend Lunch

Please indicate sessions you are attending - Sessions are free but space is limited. See attached for details.

Earn up to .4 CEU Points in one day!

Morning Sessions:

Managing Workplace Change _____ 9:15 - 10:30

Clean, Lean & Green _____ 9:15 - 10:30

(Above Session Not CEU Accredited)

Performance Fabrics 101 _____ 10:45 - 12:00

Stand up for Comfort _____ 10:45 - 12:00

Nature of Wood _____ 10:45 - 12:00

Afternoon Sessions:

Carpet Diem III _____ 1:15 - 2:30

Designing for Effective Acoustics _____ 1:15 - 2:30

Winning Clients with Effective Presentations _____ 1:15 - 3:00

*To claim CEU credits there is a filing fee per session

EBI / OS2U PRODUCT INFORMATION SHOW - CEU COURSE DESCRIPTIONS

Managing Workplace Change (0.1 CEU) Presented by Melissa Schumacher – Allsteel

Less confusion, anxiety and misunderstanding means better focus and effectiveness at work. Provides an introduction to change management and how its principles and processes may support workplace change.

1. Understand the basic concept of change management
2. Know how to apply the principles of change management to the workplace
3. Define the key steps to developing and implementing a workplace change program

Understand how to measure success and the importance of continuous improvement in the change process

Clean, Lean & Green! How to Successfully Set Up & Manage Custodial Operations in Your Organization (No CEU) Presented by Christine Schad – Advanced Maintenance Solutions

In this session, you'll get insider information on evaluating whether in-house or outsourced janitorial & custodial services are right for your organization, selecting a janitorial company, and the secrets you need to know to understand who has the keys to your facility, setting up an ongoing program to ensure your facility meets quality standards & additional outside accreditation requirements your organization may be working towards.

Performance Fabrics 101 (0.1 CEU) Presented by Kris Hochgesang – National Office Furniture

This course is an overview of the use of Performance Fabrics on commercial furniture. It includes information on six key attributes of Performance Fabrics, how the attributes can be achieved, and why they are important in real life applications. Content includes common brands of fabric or treatments which contribute to meeting the key attributes. Fabric Samples will be utilized during the presentation to help support key points.

Stand Up for Comfort (0.1 CEU) Presented by Lowanna Mobley – Humanscale

Health implications of static posture and technology review of sit-to-stand technology.

The Nature of Wood (0.1 CEU) Presented by Amy Meyer – Gunlocke

The Nature of Wood takes you on a journey from human kinds' oldest sustainable resource, the tree, to the warm wood material used to make commercial office furniture. You will learn the nature of wood and how from the tree to veneers your imagination and specification can apply the natural, organic material creatively to your projects. You will learn how the structure of the tree, species attributes, veneer characteristics, veneer cutting methods and matching affect the look and quality of the veneer. And you will learn how wood office furniture can contribute to LEED projects.

Carpet Diem III (0.1 CEU) Presented by Joni Juergens – Patcraft Carpet

Carpet Diem III covers 4 important aspects of Sustainability as it relates to flooring.

1. Why is Sustainability Important
2. What Makes Carpet Sustainable
3. How to Evaluate Ingredient Materials and Manufacturing Process
4. How to Write a Sustainable Carpet Spec

Designing for Effective Acoustics (0.1 CEU) Presented by Berik Damberg

Studies show that acoustics are an essential consideration in meeting what is arguably the primary goal of the office: to provide a setting conducive to optimal work performance. But what is an effective environment? But what is an effective acoustic environment? The first part of this presentation introduces the goals of acoustic design, methods of noise control and how various interior design elements can help achieve good acoustic performance in an office setting. The second part explains the acoustic principles behind the use of these techniques and materials.

Winning Clients with Effective Presentations (0.2 CEU) Presented by Frank Amadio - Hon

Perfect for professional presentation skills in order to win more business. The course will cover presentation fundamentals, how to create a positive image, the importance of client perspectives, how to handle difficult situations and how to develop relevant content based on client personality and needs.